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## DUSP Guidelines for Student Group Bemis Funding Fall 2017 Spring 2018

Through the Albert Farwell Bemis Fund, DUSP Headquarters is able to provide special funding to support student-led activities that promote the work of the department. For the coming year, we are seeking funding applications through this call for proposals.

### Objectives:

- To promote and increase DUSP's "intellectual capital" and visibility while exploring new directions and thoughts in the field.
- To document DUSP's contribution and disseminate the information through mass media and publications, and
- To advance and generate exposure to student-led and faculty work, research and intellectual discourse.

### Funding Criteria:

#### *Topics:*

A proposed topic will ideally deal with one of the Department crosscutting intellectual/research themes we recently identified (see below).

#### *Collaboration:*

- A proposal should be a venture between few students (MCP or PhD or both) with preference for collaboration across groups and disciplines
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#### *Impact:*

- Clear product and outcome (publications, media, website, etc)

#### *Mentorship:*

- A faculty advisor

### Priorities (themes):

A proposed topic should relate and correspond to one or more of the Department's five crosscutting 'intellectual and research themes':

- *Shaping Resilient Regions*
- *Designing Equitable Development*
- *Networking Smarter Cities*
- *Innovating Adaptive Infrastructure*

- *Fostering Inclusive Communities*

**Engagement Format Preference:**

We are open to any idea as long as it provides exposure and engages the DUSP community, MIT and beyond. It can take the form of a symposium, a colloquium concentrated over a day or two, or a series over the full semester. It could also be part of a department lecture series.

**Grant Range:**

Student group funding will range up to \$5000 and will depend on:

- The number of proposals submitted;
- The number of activities we would like to host within the academic year; and
- The nature of the budget submitted, and the identification of additional funding sources to supplement/match Bemis grants.

**Proposal and Application Procedures:**

A complete application should include:

1. A proposal narrative that describes the format and forms of engagement, expected deliverables, contribution to intellectual discourse, and intended impact; and
2. A budget that includes a breakdown of costs, amount requested, and other funding if available.
- 3.

**Deadlines:**

Review of proposals will be on a rolling basis.

**Proposal submission:**

Please consider discussing preliminary ideas with Eran or Ezra before submitting a full proposal. Full proposal should be submitted by email to Eran and Ezra. Proposal will be reviewed by Eran in consultation with the Steering Committee.

8/2017